



PREPARED ESPECIALLY FOR:
FOR THE POSITION OF:
name)

_____ (name)
_____ (event)

Quartermaster

RESPONSIBLE TO
KEY MEETINGS

Committee Chair
Event Planning Meetings
Event

POSITION CONCEPT:

Responsible to the Chair of the Committee hosting the event. Is responsible for overseeing menu creation, food preparation and service at the event.

REQUIREMENTS

- Registered Scouter 18 years of age or older with current YPT status
- Texas Food Handlers License

PRINCIPAL RESPONSIBILITIES:

1. Attend regular Event Committee Meetings as requested by the Event Chairperson
2. Recruit, train and direct cooking staff for events
3. Develop a menu that is nutritious and allows for major food allergies (such as gluten free, dairy free, nut free, pork free or vegetarian) or dietary needs
4. Orders food with the help of the staff advisor
5. Oversees team preparing and serving the food
6. Work with Facilities Manager to ensure the dining hall or other eating area is sanitary and food handling regulations are followed
7. Meet with Event Lead and Staff Advisor and follow National and Council budgeting, safety and NCAP standards and regulations.